



**GALENA FIRE DEPARTMENT
Policy and Procedure Manual**

**HEALTH INSURANCE PORTABILITY AND
ACCOUNTABILITY ACT (HIPAA)**

#08

Effective: 01jan14
Revised:
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Violations and Reporting

Violation of this HIPAA policy may result in suspension or expulsion from the Department.

Any employee becoming aware of or having knowledge of a violation of the provision of this policy shall immediately notify the Fire Chief, or designee, for follow-up action.

Disciplinary Action

Disciplinary action for violation of policy relating to HIPAA will be conducted in accordance with existing GFD By-laws and department policy.