



GALENA FIRE DEPARTMENT

Proudly Serving Galena Since 1830



Randy Beadle
Fire Chief

Wayne Moyer
President

To: All GFD Members
From: Randy Beadle, Fire Chief
Ref: Standard Operating Guidelines (SOGs)
Date: July 1, 2013 revised December 1, 2015 revised January 1, 2021

The Galena Fire Department developed and implemented Operational SOG's in July of 2013 that established guidelines intended to ensure the most effective and consistent performance of duties while responding to, and while dealing with, emergency situations. Effective this date, the GFD SOG's have been revised by a GFD committee.

SOG's are consistent with NFPA 1500, the scope of which contains minimum requirements for a fire service-related occupational safety and health program, and associated applicable standards of operation.

It is understood that SOG's cannot possibly address the multitude of situations that we encounter. To the contrary, SOG's are designed to address specific operational issues under relatively normal situations. Nothing in any SOG takes away the authority of an Officer to make fireground decisions in extenuating circumstances.

In order to allow a reasonable review process, GFD Officers have reviewed and suggested modifications prior to distribution to the rank and file. This Officer review was done incrementally to allow time to absorb the content of each SOG.

The SOG's will be placed in a clearly marked folder in the station. SOG's will be also available for review on department computers, and will be available to be downloaded to the home computer of members in our effort to make this information readily available. Following the first drill in November 2020 each member will be asked to sign an acknowledgement form indicating that he/she has reviewed and understands the content of the SOG's. Throughout this process, we have encouraged all members to ask questions, and we have responded to members' questions accordingly. It is important to understand that these are **YOUR** Standard Operating Guidelines.

While many of these SOG's address standards that are already in place, albeit undocumented, and have been in place for some time, some of the SOG's may reflect a change in standards. This satisfies our desire to develop standards that are current, professional and that provide the highest degree of safety and accountability to all members. While a few of the SOG's may differ from actual current practice, these changes will, over a reasonable period of time, be addressed through department training and implementation.

SOG's will be placed under department review every three years in order to ensure that they remain current. SOG's that are determined to require a change prior to a scheduled review process will be addressed based on the importance and necessity for the change. Please take the time to review your SOG's. These revised SOG's are effective immediately.

Respectfully,

A handwritten signature in cursive script that reads "Randy A. Beadle".

Randy Beadle, Fire Chief

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