

	<p style="text-align: center;"><b>GALENA FIRE DEPARTMENT</b> Standard Operating Guideline</p> <p style="text-align: center;"><i>Randy A. Beadle</i> Fire Chief Signature</p> <p style="text-align: right;">January 1, 2021</p>	<p style="text-align: center;"><b>PURPOSE AND RESPONSIBILITY</b></p>
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### **Purpose and Responsibility**

Policies in the form of reasonable guidelines are necessary for the proper operation of any organization. This responsibility rises to a heightened level due to the critical and emergency nature of the fire service profession. Such policies must be standardized in a workable, readable, and reasonable format that is readily available to all levels of the organization.

It shall be the responsibility of all GFD members to become familiar with, and to conform, to the Standard Operating Guidelines (SOG's) contained within this document.

It shall be the responsibility of all Fire Department Officers to supervise, train and command their personnel within the guidelines contained in this document.

SOG's cannot be expected to provide a solution to every question or problem which may arise in an organization established to provide an emergency service delivery system. It is expected, however, that it will be sufficiently comprehensive to cover, either in a specific or general way, the majority of operational activities of GFD members.

Knowledge of these SOG's by GFD members is essential for the maintenance of discipline, the assurance of consistency, and the development of teamwork and morale. These SOG's are intended to be reasonable and workable guidelines, but drafted in a way that allows flexibility to make decisions in a sometime dangerous and rapidly-changing environment.

The existence of these written guidelines is not intended to limit any member in the exercise of judgment or initiative in taking the action a reasonable person would take in extraordinary situations that can arise in the fire service. By necessity, decisions will be made based on the experience, common sense, loyalty, and integrity at the discretion of members in order to get the job done.

Always remember... **EVERYONE GOES HOME!!!!**

It's up to every member of the Galena Fire Department to make sure that happens.