



GALENA FIRE DEPARTMENT
Standard Operating Guideline
INCIDENT COMMAND

SOG: 015

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Fire Chief Signature

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Purpose: The purpose of this procedure is to assure a smooth operation at an incident with the highest degree of personnel safety. This is coordinated by the Incident Commander who is responsible for all fireground activities including, but limited to, the coordination of all personnel, vehicles and equipment.
Reference: GFD Incident Command Procedure Manual (May 2015; Revised June 2018)

The Galena Fire Department shall establish Incident Command on all alarms as necessary. The Incident Commander shall be responsible for assigning Group, Divisions, and Branches including, in no specific order and not limited to:

- Rehabilitation
- Rapid Intervention Team
- Safety
- Staging
- Water Supply
- Operations
- Communications
- Logistics/Supply
- EMS
- Other Sectors as needed based on the emergency scene.

Assignment of a Group, Division or Branch may be given to any member of the department or MABAS/Mutual Aid department

Levels of Rank for GFD

Chief
Assistant Chief
Captain
Lieutenant
Driver
Firefighter

Establishing Command

- First due Officer shall be the Incident Commander.
- First due Officer shall report to dispatch identifying that he she is assuming IC duties.
- Command location shall be established and shall meet the following criteria:
 - Outside of Hot Zone
 - Accessible to incoming companies including MABAS , EMS, or other responding agencies
 - Within sight if incident if possible
- The Chief or Assistant Chief may establish command on scene prior to the arrival of the first due apparatus if the following criteria are met:
 - * Must have communication with dispatch and GFD apparatus while enroute
 - * Must be on scene to establish command
 - * Must have proper PPE if needed



INCIDENT COMMAND

Procedure

The first in unit will transmit an arrival report with the following information:

1. Unit ID?
2. What do I have?
3. What am I doing?
4. What do I need?
5. Who is assuming initial command?

The first officer assuming Command should identify the incident by stating:

1. Designation of Officer assuming Command
2. Location of the Command Post
3. Identify Command (i.e., *'Bench Street Command'*)

The Incident Commander will operate at all emergency incidents using the applicable SOG's and the Incident Management System.

As the person with sole responsibility of ensuring the safety and effectiveness of operational personnel. This can only be accomplished in a relatively quiet and enclosed environment such as a vehicle designed to serve as a Command Center.

The Incident Management System will be expanded as the incident dictates. All personnel will be familiar with the Incident Management System structure and terminology.

Transfer of Command

Transfer of command shall occur when the current Incident Commander relinquishes command to another Incident Commander. IC transfer shall be face-to-face, unless in extenuating circumstances, and shall consist of:

- Incident status report
- Status of Sectors and names/rank of Sectors Commanders
- Location and assignment of all personnel, including those in Rehabilitation
- Mutual aid companies on scene and identifying those no available to respond
- Communication of command change to Communication control and all Officers and Sector Commanders on scene

Mutual Aid

Primary Agency - Incoming companies shall report to IC from the Staging Area unless handled by a designated GFD Staging Officer.

Secondary Agency - When responding to Mutual Aid with outside agencies GFD shall report to the Staging Area or ICP upon arrival. GFD officers and firefighters shall follow the direction of the IC on scene until relieved of their duties.



INCIDENT COMMAND

Multiple- Agency Response (Unified Command)

GFD shall follow NIMS protocol for Multi Agency Response.

Command shall be established by agreement of responding agencies.

Roles and responsibilities

- Function under the direction of the determined IC structure
- Report to Command when assignment completed
- Report to Command when entering /exiting rehab
- Report all hazardous conditions, and any extenuating circumstances to Command

Incident Perimeter

The Incident Perimeter is defined as the boundary around the incident that has been determined by safety considerations according to the foreseeable hazards of a particular incident. All personnel entering the Incident Perimeter will:

- Wear appropriate PPE
- Be with an intact crew
- Be assigned to a Group/Division

Personnel that have not been assigned to a group/division/branch or do not have an assigned function to perform will stay outside the incident perimeter, until assigned by the Incident Commander.